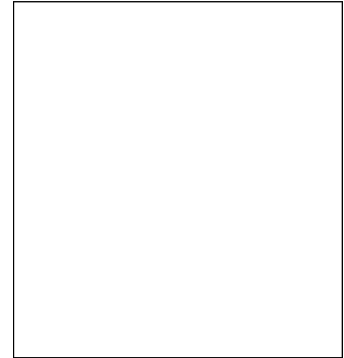




**Chandigarh College of Engineering & Technology**  
**(Degree Wing), Sector-26, Chandigarh-160019**

**Hostel Allotment Form (Girls) (Jan-June 2023)**

JEE Mains Rank: \_\_\_\_\_  
STUDENT NAME: \_\_\_\_\_  
ROLL NO: \_\_\_\_\_  
BRANCH/SEMESTER: \_\_\_\_\_  
COURSE: \_\_\_\_\_  
CATEGORY: \_\_\_\_\_  
CONTACT NO: \_\_\_\_\_



**PERSONAL INFORMATION:**

FATHER'S NAME: \_\_\_\_\_  
FATHER'S CONTACT NUMBER: \_\_\_\_\_  
MOTHER'S NAME: \_\_\_\_\_  
MOTHER'S CONTACT NUMBER: \_\_\_\_\_  
PERMANENT ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LOCAL GUARDIAN: \_\_\_\_\_  
RELATION WITH LOCAL GUARDIAN: \_\_\_\_\_  
ADDRESS OF LOCAL GUARDIAN: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LOCAL GUARDIAN'S CONTACT NUMBER: \_\_\_\_\_

I hereby give an undertaking that I shall abide by rules and regulations of hostel and mess at CCET, Degree Wing, as mentioned in the college prospectus. In any case if I am found violating the rules, I may be expelled from the Hostel.

**PARENTS/GUARDIAN SIGNATURE**

**STUDENT SIGNATURE**

No Dues from Cashier.

No Dues from Mess Contractor/Manager.

**CASHIER**

**MESS MANAGER**

Admission allowed. Room may be allotted after collection of all dues. In case any dues are unpaid by him, his room may be cancelled.

**ASST. HOSTEL WARDEN**

**HOSTEL WARDEN**

Allotted Room No: \_\_\_\_\_

**DATE:**

**HOSTEL SUPERVISOR**

APPROVED/NOT APPROVED: \_\_\_\_\_

STAYING SINCE: \_\_\_\_\_

EXPECTED DATE OF LEAVING HOSTEL: \_\_\_\_\_

**ASST. HOSTEL WARDEN**

**HOSTEL WARDEN**

**Note: Attached the copy of Institute Identity Card.**

## **RULES REGARDING MAINTAINANCE OF DISCIPLINE IN THE HOSTEL**

1. The residents are expected to live in the hostel as a community and with a full sense of responsibility.
2. The residents are not allowed to gamble in the hostel premises.
3. The residents are not allowed to bring intoxicants and take part in activities of intoxication in any form in the hostel premises.
4. The residents are not allowed to keep guests in their rooms, except with the prior written permission of the Hostel Warden.
5. The residents shall not commit any breach of peace in the hostel premises.
6. The residents shall not invite undesirable elements into the hostel premises.
7. The residents are not permitted to stay overnight out of their hostels, or go out of station without prior permission of the Hostel Warden. Entry after 08:30 pm will be permitted after permission of Warden.
8. The residents are not permitted to install and use any electric appliance except a wall light, a table lamp and a table fan for their rooms. A breach of this rule results in appliance being seized.
9. Residents are not permitted to keep with them any offensive weapon, such as fire arms, Kirpan or Khukhri, etc. Strict action will be taken against anyone found in possession of such a weapon.
10. A Hostel Discipline committee comprising of senior and nominated members shall assist the Hostel Warden in monitoring the discipline in the Hostel.
11. A resident shall not keep cash exceeding Rs. 500/- with him in room. Cash in excess of this shall be deposited with the Accountant/Mess Manager.
12. The residents are not allowed to keep costly items like T.V., Computers, Stereo decks etc. in their rooms.
13. The allotment of seats rests with the Hostel warden, no boarder is allowed to change his room or furniture without prior permission of the authorities. This will apply even if the change is mutual.
14. Students are expected to refrain from disfiguring walls, doors etc. and removal of glass panes. This will help towards better maintenance of the hostel.
15. Boarders, who are in arrears of any mess bill for more than a month, shall have to vacate their seats in the hostel.
16. Habitual defiance of any of the Hostel Rules/Instructions will render resident student liable to disciplinary action.
17. These rules may be amended, substituted, or deleted without notice.

### **A). Disciplinary action for violating discipline in the hostel:**

1. Violation of the above rules will invite strict disciplinary action including expulsion from the hostels.
2. A resident found to have created indiscipline in hostel/mess may be fined Rs. 100/- to Rs.1000/-per head depending upon the gravity/seriousness of the act.
3. A fine of Rs. 10/- per day will be imposed after due date of mess fee.
4. Resident who has been fined for violation of a rule, may be called upon to make good of any loss or damage or breakage of any Government or Private property.
5. The Principal's decision concerning all hostel matters will be final.

I hereby give an undertaking that I shall abide by rules and regulations of hostel and mess at CCET, Degree Wing, in any case if I am found violating the rules, I may be expelled from the Girls Hostel.

**STUDENT SIGNATURE**